



# IMPORTER INSTRUCTIONS

JALSA will be your customs agent in the UK and we will submit an import entry declaration to Her Majesty's Revenue & Customs (HMRC) as "direct representation" on your behalf.

You will need to advise the nature of your import and whether or not you are entitled to any VAT relief at the time of arrival. Please complete, sign and return the declaration below.

## YOUR DETAILS

Title: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address 1: \_\_\_\_\_

Street Address 2: \_\_\_\_\_

City: \_\_\_\_\_

Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

## YOUR SIGNATURE

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please email completed form to  
**[pets@jalsauk.com](mailto:pets@jalsauk.com)**

## NATURE OF PET IMPORT

Please clearly describe the nature of your pets import based on the examples below and circle 1 2 3 or 4.

**1**

We are moving to the UK and my ToR reference is as follows:

**2**

We are UK residents returning from a trip from a non-EU country. Export evidence attached. (Types of export evidence can be export air waybill/export health certificate.)

**3**

We are travelling to the UK with our pet on a temporary basis.

**4**

I am not moving to the UK and will need to pay VAT on arrival.

## SHIPPING DETAILS

Flight/date: \_\_\_\_\_

Air waybill number: \_\_\_\_\_

Other useful information you think we should know about: \_\_\_\_\_